

Minutes of 1st IQAC Meeting

Dated: 17th June 2019

Minutes of the meeting dated 17th June 2019

Meeting was convened for reconstitution of IQAC and NAAC steering committee at Pankaj Laddhad Institutes of Technology and Management studies, Buldana on 17th June 2019.

Agenda :

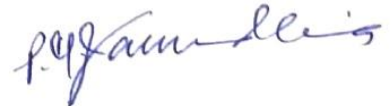
1. Reconstitution of IQAC
2. Reconstitution of NAAC steering committee.
3. Academic Planning for year 19-20
4. Reduction of Intake so as to achieve quality enhancement.
5. Preparation of Research Lab proposal for faculty of Computer Science & Engineering
6. Review of IEEE conference at Nashik

Following points were discussed.

1. Internal Quality Assurance Cell (IQAC) was reconstituted.
2. NAAC steering committee was formed.
3. Academic plan for year 2019-20 was discussed and approved.
4. For quality enrichment intake for B.E. Electrical Engineering and Civil Engineering was reduced.
5. Review of preparation for proposal of research lab submission and related preparation were discussed.
6. Review was taken for IEEE conference conducted at Nashik on 17th March 2019. It was discussed to organize the next IEEE conference at college campus in Buldana.



IQAC Coordinator



Principal/IQAC Chairperson

Principal
Pankaj Laddhad Institute of Technology
Management Studies, Buldana



Composition of IQAC was formed as follows:

01	Dr. P. M. Jawandhiya	Principal, Pankaj Laddhad Institute of Technology & Management studies , Buldana	Chairperson
02	Mr. R.S.Laddhad	Member ,LMC	Management &Social Representative
03	Mr. K. R. Sontakke	Associate Professor, Department of Mechanical Engineering	IQAC Coordinator
04	Mr. S.V.Raut	Head of Department, Department of Applied Science & Humanities	Head of Department
05	Mr. F.R.Sheikh	Assistant Professor, Department of Mechanical Engineering	Teacher Representative
06	Mr. P.R Jawale	Assistant Professor, Department of Electrical Engineering	Teacher Representative
07	Mr. A. A Bhusari	Assistant Professor, Department of Applied Science & Humanities	Teacher Representative
08	Mr. S.M.Dandage	Assistant Professor, Department of Computer Sci. & Engineering	Teacher Representative
09	Mr. A.V.Harkut	Assistant Professor, Department of Electronics & Tele. Engineering	Teacher Representative
10	Mr. A.W. Gadewar	Assistant Professor, Department of Civil Engineering	Head of Department
11	Mr. V.G.Bhattad	Managing Director, Advance Micro Devices, Akola Researcher and Industrialist	Industrialist
12	Dr. N.N.Kasat	Associate Professor, Department of Electronics & Telecommunication Engineering, Sipana College of Engineering, Amaravti.	Educational Representative
13	Ms. Apurva .S.Samdurkar	--	Alumina
14	Ms. Neha Yewatkar	---	Student Representative
15	Mr. Vilas H. Chavan	Senior Clerk, Zilla Parishad, Buldana	Parent Representative
16	Mr. Sanjay .S.Khadse	Administration	Office Representative

NAAC steering committee was formed as follows:

Sr. No	Name	Designation
01	Mr. K. R. Sonatakke	IQAC Coordinator
02	Mr. F. R. Sheikh	Assistant Professor, Mechanical Engineering Department, Chairman Criterion-I
03	Mr. A. W. Gadewar	HOD ,Civil Engineering Department, Chairman Criterion-II
04	Mr. M. O. Sharma	HOD ,Electrical Engineering Department Chairman Criterion-III
05	Mr. S. M. Dandage	Assistance Professor, Computer Science Engineering Department, Chairman Criterion-IV
06	Mr. F. R. Sheikh	Assistant Professor, Mechanical Engineering Department Chairman Criterion-V

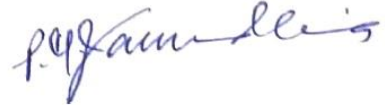
07	Mr. S. V. Raut	HOD, Department of Applied Science & Humanities, Chairman Criterion-VI
08	Mr. A. V. Harkut	HOD, Electronics & Telecommunication Engineering Department Chairman Criterion-VII

The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS, Buldana
2. Mr. K.R. Sontakke, IQAC Coordinator
3. Mr. F. R. Sheikh, Asst. Prof. Mechanical Engineering Department
4. Mr. A.W. Gadewar, HOD, Civil Engineering Department
5. Mr. M. O. Sharma, HOD, Electrical Engineering Department
6. Mr. S.M. Dandage, HOD, Computer Science Engineering Department.
7. Mr. S. V. Raut, HOD, Department of Applied Science & Humanities
8. Mr. A. V. Harkut, HOD, Electronics & Telecommunication Engineering Department



IQAC Coordinator



Principal/IQAC Chairperson

Principal
P.M. Jawandhiya Institute of Technology
Management Studies, Buldana



Minutes of 2rd IQAC Meeting

Dated 20/11/2019

Minutes of the meeting dated 20/11/2019

Meeting was convened of NAAC steering committee and initiation of NAAC work at Pankaj Laddhad Institutes of Technology and Management studies, Buldana on 20th November 2019.

Agenda :

1. Review of minutes of the last meeting
2. Distribution of NAAC Criteria
3. AQAR submission.
4. Renewal of ISO
5. Election/PAN card preparation drive
6. Review of Academic plan and planning for next Semester.
7. Plan for action Avishkar Competition and FDP on ICT Tools
8. Any other points with the permission of chair.

Following points were discussed.

1. The minutes of the meeting conducted on 17th July 2019 was reviewed and all points were confirm edunanimously.
2. NAAC criteria were distributed to the committee coordinators as follows:

Sr. No	Name	Designation
01	Mr. K. R. Sonatakke	IQAC Coordinator
02	Mr. F. R. Sheikh	HOD, Mechanical Engineering Department, Chairman Criterion-I
03	Mr. A. W. Gadewar	HOD ,Civil Engineering Department, Chairman Criterion-II
04	Mr. M. O. Sharma	HOD ,Electrical Engineering Department Chairman Criterion-III
05	Mr. S. M. Dandage	HOD, Computer Science Engineering Department, Chairman Criterion-IV
06	Mr. F. R. Sheikh	HOD, Mechanical Engineering Department Chairman Criterion-V
07	Mr. S. V. Raut	HOD, Department of Applied Science & Humanities, Chairman Criterion-VI
08	Mr. A. V. Harkut	HOD, Electronics & Telecommunication Engineering Department Chairman Criterion-VII

3. Review was taken for AQAR preparation and submission.

4. Decision was taken about renewal of ISO
5. Plan of activity for Election card and PAN card preparation as a social service for Students was discussed
6. Academic plan for the current semester was reviewed and approved. Also plan of action for the next semester was discussed.
7. Plan of action was discussed for university level technical symposium “Avishkar” and also Central government funded FDP in association with IIITDM Jabalpur in January 2020.

The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS, Buldana
2. Mr. K.R. Sontakke, IQAC Coordinator
3. Mr. F. R. Sheikh, HOD, Mechanical Engineering Department
4. Mr. M. M. Joshi , HOD, Civil Engineering Department
5. Mr. M. O. Sharma, HOD, Electrical Engineering Department
6. Mr. S.M. Dandage, HOD, Computer Science Engineering Department.
7. Mr. S. V. Raut, HOD, Department of Applied Science & Humanities
8. Mr. A. V. Harkut, HOD, Electronics & Telecommunication Engineering Department



IQAC Coordinator



Principal/IQAC Chairperson

Principal
Pankaj Laddhad Institute of Technology
Management Studies, Buldana



Minutes of 3rd IQAC Meeting

Date:20/01/2020

Venue: Conference Room

Minutes of the meeting dated 20/01/2020

IQAC Meeting was convened to discuss the following agenda and NAAC work at Pankaj Laddhad Institutes of Technology and Management studies, Buldana on 20th January 2020

1. Review & approval of the minutes of the previous meeting
2. Review of Activity for Avishkar Symposium and FDP on ICT Tools
3. Review of Academics
4. Plan of action for Research Lab committee visit
5. Any otherpoints.

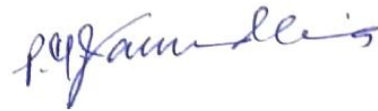
The following members were present:

Following points were discussed:

1. The minutes of the meeting held on 20th November 2019 were approved.
2. Review was taken for the activities conducted Avishkar and FDP on “ICT Tools for teaching and Learning process”. Coordinators of the activity were asked to prepare and submit report and bills for the remuneration.
3. Current Academics activities like syllabus completion, sessional exam conduction were reviewed.
4. Head of Computer science and Engineering was asked to remain prepared for the visit of research lab.



IQAC Coordinator



Principal/IQAC Chairperson



Principal
Pankaj Laddhad Institute of Technology
Management Studies, Buldana

The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS, Buldana
2. Mr. K.R. Sontakke, IQAC Coordinator
3. Mr. F. R. Sheikh, HOD. Mechanical Engineering Department
4. Mr. M. M. Joshi , HOD, Civil Engineering Department
5. Mr. M. O. Sharma, HOD, Electrical Engineering Department
6. Mr. S.M. Dandage, HOD, Computer Science Engineering Department.
7. Mr. S. V. Raut, HOD, Department of Applied Science & Humanities
8. Mr. A. V. Harkut, HOD, Electronics & Telecommunication Engineering Department

Minutes of 4th IQAC Meeting

Date:15/04/2020

Venue: Online Mode

Agenda:

1. Review & approval of the minutes of the previous meeting
2. Conduction of online activities
3. Review of Syllabus completion
4. Any other Points.

Following points were discussed:

1. The minutes of the meeting conducted on 20/01/2020 was reviewed and all points were confirm edunanimously.
2. Due to Covid19 pandemic it was decided to continue classes on online platform and necessary arrangements for it were discussed.
3. Syllabus completion, sessional results were discussed.
4. AQAR completion status was reviewd.
5. It was decided that faculties should enroll for online FDP, webinars during the pandemic and all will coordinate and take care of themselves and the families during this pandemic.

IQAC Coordinator

Principal/IQAC Chairperson



Principal
Pardubh Institute of Technology
Management Studies, Buldana

The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS, Buldana
2. Mr. K.R. Sontakke, IQAC Coordinator
3. Mr. F. R. Sheikh, HOD. Mechanical Engineering Department
4. Mr. M. M. Joshi , HOD, Civil Engineering Department
5. Mr. M. O. Sharma, HOD, Electrical Engineering Department
6. Mr. S.M. Dandage, HOD, Computer Science Engineering Department.
7. Mr. S. V. Raut, HOD, Department of Applied Science & Humanities
8. Mr. A. V. Harkut, HOD, Electronics & Telecommunication Engineering Department