

## Minutes of 1<sup>st</sup> IQAC Meeting

Dated: 29<sup>th</sup> June 2020

Minutes of the meeting dated 29<sup>th</sup> June 2020

Meeting was convened for reconstitution of IQAC and NAAC steering committee at Pankaj Laddhad Institutes of Technology and Management studies, Buldana on 29<sup>th</sup> June 2020.

### Agenda:

1. Reconstitution of IQAC
2. Reconstitution of NAAC steering committee.
3. Discussion about Submission of AQAR.
4. Discussion about Execution of Academic activities of even semester for Academic Session 2019-20.
5. Discussion about Planning of Academic activities for odd semester for academic session 2020-21.
6. Review of Placement Activities conducted during previous session i'e (2019-20) and Planning of Placement activities for Academic year 2020-21.
7. To discuss about R &D activities & Research Proposal.

Following points were discussed.

1. Internal Quality Assurance Cell (IQAC) was reconstituted.
2. NAAC steering committee was formed.
3. Discussion on submission of AQAR (Annual Quality Assurance Report) to NAAC office was done. IQAC coordinator informed that the deadline of submission of AQAR for the Academic Year 2019-20 as per the guidelines of NAAC
4. Reviewed execution of academic activities of Even Semester for academic 2019-20.
5. The IQAC also discussed about the conduction of Academic Activities for Academic Year 2020-21.
6. Review of the Placement activities conducted during academic year 2019-20 has been taken & discussed about the conduction of Placement Activities for Academic Year 2020-21
7. Research & Development activities in the college were reviewed in the meeting and it was decided to submit proposal of research lab submission and related preparation were discussed.

Composition of IQAC was formed as follows:

01	Dr. P. M. Jawandhiya	Principal, Pankaj Laddhad Institute of Technology & Management studies , Buldana	Chairperson
02	Dr. D.S.Laddhad	Member ,CDC	Management & Social Representative
03	Mr. A.A.Bhusari	Assistant Professor, Department of Applied Science & Humanities	IQAC Coordinator
04	Mr. S.V.Raut	Head of Department, Department of Applied Science & Humanities	Head of Department
05	Mr. V.M.Nawale	Assistant Professor, Department of Mechanical Engineering	Teacher Representative
06	Ms. P.W.Rasal	Assistant Professor, Department of Electrical Engineering	Teacher Representative
07	Ms. P.S.Khare	Assistant Professor, Department of Computer Sci. & Engineering	Teacher Representative
08	Mr. V.P.Narkhede	Assistant Professor, Department of Computer Sci. & Engineering	Teacher Representative
09	Ms. J.V.Chavan	Assistant Professor, Department of Civil Engineering	Teacher Representative
10	Mr. A.V.Harkut	Head of Department, Department of Electronics & Tele. Engineering	Head of Department
11	Mr. V.G.Bhattad	Managing Director, Advance Micro Devices, Akola Researcher and Industrialist	Industrialist
12	Dr. N.N.Kasat	Associate Professor, Department of Electronics & Telecommunication Engineering, Sipana College of Engineering, Amaravti.	Educational Representative
13	Ms. Sujata Zine	--	Alumina
14	Ms. Ritu S. Surushe	---	Student Representative
15	Mr. Shrinivas B. Khare	--	Parent Representative
16	Mr. Sanjay .S.Khadse	Administration	Office Representative

NAAC steering committee was formed as follows:

Sr.No	Name	Designation
01	Mr. A.A.Bhusari	IQAC Coordinator
02	Mr.S.V.Raut	HOD, Department of Applied Science & Humanities, Chairman Criterion-I
03	Mr.S.A.Deshmukh	In-charge HOD ,Civil Engineering Department, Chairman Criterion-II
04	Mr.S.M.Dandage	In-Charge HOD , Computer Science & Engineering Department, Chairman Criterion-III
05	Mr.S.M.Dandage	In-Charge HOD , Computer Science & Engineering Department, Chairman Criterion-IV
06	Mr. V.P.Narkhede	Assistant Professor, Computer Science & Engineering Department, Chairman Criterion-V
07	Mr.F.R.Sheikh	HOD, Mechanical Engineering Department, Chairman Criterion-VI
08	Mr.P.R.Jawale	HOD, Electrical Engineering Department, Chairman Criterion-VII

The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS,Buldana
2. Mr. A.A.Bhusari, IQAC Coordinator
3. Mr. F.R.Sheikh, HOD, Mechanical Engineering Department — *Ar*
4. Mr. S.A.Deshmukh, In-charge HOD, Civil Engineering Department — *Ar*
5. Mr. P.R.Jawale, HOD, Electrical Engineering Department — *Jawale*
6. Mr. S.M. Dandage, In-Charge HOD, Computer Science & Engineering Department — *Dandage*
7. Mr.S.V.Raut, HOD, Department of Applied Science & Humanities — *Raut*
8. Mr.A.V.Harkut, HOD, Electronics & Telecommunication Engineering Department — *Harkut*



*P.M. Jawandhiya*  
Principal  
Principal  
Pankaj Laddhad Institute of Technology  
Management Studies



## Minutes of 2<sup>nd</sup> IQAC Meeting

Dated 30/09/2020

Minutes of the meeting dated 30/09/2020

Meeting was convened of NAAC steering committee and initiation of NAAC work at Pankaj Laddhad Institutes of Technology and Management studies, Buldana on 30<sup>th</sup> September 2020.

### Agenda:

1. Review of minutes of the last meeting
2. AQAR submission.
3. Review of Academic Activities for odd Session of Academic Year 2020-21.
4. Review of the Placement activities conducted during odd session of Academic Year 2020-21.
5. To discuss about R & D activities and Status of Research Proposal.
6. Review of department-wise Seminars, workshops and STTP's.

### Following points were discussed.

1. The minutes of the meeting conducted on 29<sup>th</sup> June 2020 was reviewed and all points were confirmed unanimously.
2. Review was taken for AQAR preparation and submission.
3. The IQAC discussed about the conduction of Academic Activities for the odd semester of Academic Year 2020-21.
4. The IQAC discussed about the conduction of Placement Activities for the odd semester of Academic Year 2020-21.
5. Research & Development activities in the college were reviewed in the meeting and review was taken regarding proposal of research lab submission.
6. Department-wise review was taken for seminars, workshop & STTP's.

### The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS, Buldana
2. Mr. A.A.Bhusari, IQAC Coordinator
3. Mr. F.R.Sheikh, HOD, Mechanical Engineering Department
4. Mr. S.A.Deshmukh, In-Charge HOD, Civil Engineering Department
5. Mr. P.R.Jawale, HOD, Electrical Engineering Department
6. Mr. S.M. Dandage, In-charge HOD, Computer Science & Engineering Department
7. Mr.S.V.Raut, HOD, Department of Applied Science & Humanities
8. Mr.A.V.Harkut, HOD, Electronics & Telecommunication Engineering Department



*P. M. Jawandhiya*  
Principal  
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Management Studies, Buldana

## Minutes of 3<sup>rd</sup> IQAC Meeting

Date: 4/01/2021

Minutes of the meeting dated 04/01/2021

IQAC Meeting was convened to discuss the following agenda and NAAC work at Pankaj Laddhad Institutes of Technology and Management studies, Buldana on 4<sup>th</sup> January 2021.

### Agenda:

1. Review & approval of the minutes of the previous meeting
2. Planning of Academic activities for even semester of Academic Year 2020-21.
3. Planning of Placement activities for even semester for academic session 2020-21.
4. Planning of Student activities for even semester for Academic Session 2020-21.
5. Discussion of All Criteria of NAAC & Submission of Reports.
6. Any other points.

### Following points were discussed:

1. The minutes of the meeting held on 30<sup>th</sup> September 2020 were approved.
2. The IQAC discussed about the conduction of Academic Activities for Even semester of academic year 2020-21.
3. The IQAC discussed about the conduction of Placement Activities for even semester Academic Year 2020-21
4. Heads of Department informed about the student activities to be conducted during even semester of academic year 2020-21.
5. The IQAC discussed about the all criteria & submission of Reports.

### The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS, Buldana
2. Mr. A.A.Bhusari, IQAC Coordinator
3. Mr. F.R.Sheikh, HOD, Mechanical Engineering Department
4. Mr. S.A.Deshmukh, In-Charge HOD, Civil Engineering Department
5. Mr. P.R.Jawale, HOD, Electrical Engineering Department
6. Mr. S.M. Dandage, In-Charge HOD, Computer Science & Engineering Department
7. Mr.S.V.Raut, HOD, Department of Applied Science & Humanities
8. Mr.A.V.Harkut, HOD, Electronics & Telecommunication Engineering Department



*P. M. Jawandhiya*  
Principal  
Pankaj Laddhad Institute of Technology and Management Studies, Buldana



## Minutes of 4<sup>th</sup> IQAC Meeting

Date: 15/04/2021

Minutes of the meeting dated 15/04/2021

IQAC Meeting was convened to discuss the following agenda and NAAC work at Pankaj Laddhad Institutes of Technology and Management studies, Buldana on 15<sup>th</sup> April 2021.




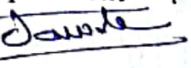



### Agenda:

1. Review & approval of the minutes of the previous meeting
2. Review of Syllabus completion
3. To discuss about Academic activities conducted during even semester of Academic year 2020-21.
4. To discuss about Placement activities conducted during even semester of Academic year 2020-21.
5. To discuss about student activities conducted during even semester of Academic year 2020-21.
6. Any other points with the permission of chair.


Following points were discussed:

1. The minutes of the meeting conducted on 4/01/2021 was reviewed and all points were confirmed unanimously.
2. Syllabus completion, sessional results were discussed.
3. The IQAC discussed about the conduction of Academic activities for even semester of Academic Year 2020-21.
4. The IQAC discussed about the conduction of Placement activities for even semester of Academic Year 2020-21.
5. Heads of Department informed about the student activities conducted during even semester of academic year 2020-21.

The following members were present for this meeting.

1. Dr. P. M. Jawandhiya, Principal, PLITMS, Buldana
2. Mr. A.A.Bhusari, IQAC Coordinator — 
3. Mr. F.R.Sheikh, HOD, Mechanical Engineering Department 
4. Mr. S.A.Deshmukh, In-Charge HOD, Civil Engineering Department 
5. Mr. P.R.Jawale, HOD, Electrical Engineering Department 
6. Mr. S.M. Dandage, In-Charge HOD, Computer Science & Engineering Department. 
7. Mr.S.V.Raut, HOD, Department of Applied Science & Humanities — 
8. Mr.A.V.Harkut, HOD, Electronics & Telecommunication Engineering Department 



  
Principal  
Principal  
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