

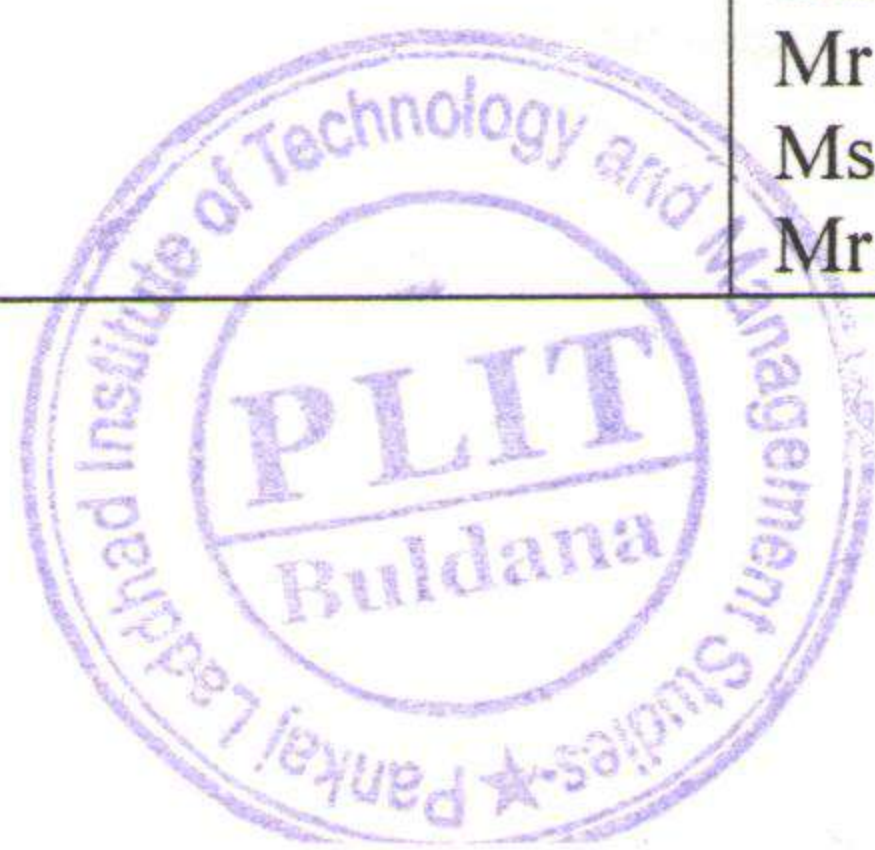
**Pankaj Laddhad Institute of Technology and Management Studies,  
Chikhali Road, Yelgaon, Buldhana-443002 (M.S.), India.**

w.e.f. 05.08.2025

**PORTFOLIO (2025-26)**

06 AUG 2025

Sr. No.	Portfolio (2025-26)	Professor In Charge	Reporting Officer
1	Registrar/Office Superident/Office administrator	Shri S.S. Khadse/Ms. Priyanka Rajput	Principal
2	Head of the Department <ul style="list-style-type: none"><li>Computer Science &amp; Engineering</li><li>Electronics &amp; Telecommunication Engineering</li><li>Civil Engineering</li><li>Mechanical Engineering</li><li>Electrical Engineering</li><li>Applied Sciences &amp; Humanities</li><li>Workshop</li><li>Physical Education</li><li>Library</li></ul>	Mr. S. M. Dandage Mr. A.V. Harkut  Mr. S. A. Deshmukh Mr. Y. S. Bhawar Mr. P. R. Jawale Mr. S. V. Raut Mr. F. R. Sheikh Mr. S.S. Rokade Shri. V. B. Wankhede	Head of Department Head of Department  Head of Department Head of Department Head of Department Head of Department Workshop In charge Sport In charge Librarian
3	Secretary Staff Council	Mr. A. V. Harkut	Principal
4	College Development Committee/Cell	On separate Sheet	
5	Internal Complaint Committee	On separate Sheet	Principal
6	Grievance Redressal Committee/Cell	Principal & All Heads of Departments, Dr. Kruti Worha–Ladies Representative–Teaching Ms. P.R. Rajput- Ladies Representative- Supporting Staff	Principal
7	SC & ST and Other Category Cell	On separate Sheet	Principal
8	Anti Ragging Cell	On separate Sheet	Principal
9	Anti Ragging Squad	On separate Sheet	Principal
10	Purchase Committee	Principal & All Heads of Departments, IQAC, In charges, Office Administrator, Librarian	Principal
11	Admission Cell	On separate Sheet	Principal
12	Internal Quality Assurance Cell (IQAC)	Mr. A.V. Harkut All Heads of Department & In charges are members	Coordinator Principal
	ACADEMICS	Dr.P.B.Shelke -Incharge	Principal
13	Academic Monitoring Cell &  Enrollment & Student Welfare Cell (Scholarship)	Dr. P. B. Shelke All Heads of Departments are Members Mr. S. A. Deshmukh All Class In-charges	Coordinator(AMC)  (CE) Coordinator Members
14	Examination Cell	Mr. S. A. Deshmukh	Officer In charge (Th+Pr)
15	Extracurricular & Enrichment Cell	Mr. S. V. Raut Mr. B.G. Pawar Mr. P. D. Wakude Ms. A. M. Gawai Mr. P.G. Gayki Ms. K. D. Tayade	(ASH) Coordinator (ME) Member (KS) Member (ET & EE ) Member (CE) Member (MBA) Member
16	Informatics & Documentation Cell Dean PG & PhD	Mr. S. M. Dandage All Heads of Departments are Members	Coordinator Academic In charge
17	Research & Development Cell	Dr. P. O. Modani Dr. F. R. Shiekh All Heads of Department	(CE) Coordinator (ME) Member Academic In charge
	DEVELOPMENT	Mr. P. R. Jawale – In-charge	Principal
18	Operation/Maintenance/Amenities Cell	Mr. P.R. Jawale Dr. F. R. Sheikh Mr. A. U. Deshmukh Ms. G. N. Gund Mr. S. J. Thigale	(ME) Coordinator (ME) Member (EE&ET)Member (KS) Member (CE) Member Development In charge



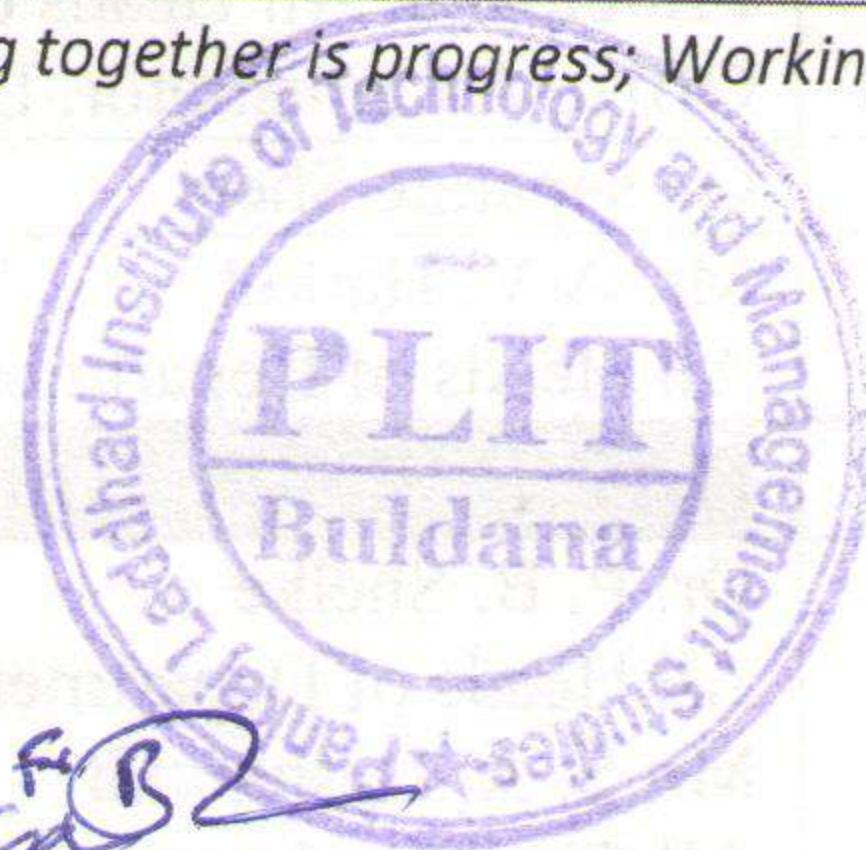


19	Games & Sports Cell	Mr. S.S. Rokade Mr. P. D. Wakude	(Sport)(MBA) Coordinator (CSE) Member	Development In charge
20	National Social Service (NSS)Cell & Unnat Bharat Abhiyan Cell	Mr. B.G. Pawar- Ms. G. N. Gund Ms. R.N. Aglawe Ms. T. D. More Mr. D. M. Dandekar Mr. N. A. Dubey	NSS & UBA (ME)Coordinator (KS) Member (EE) Member (ENTC)Member (CE) Member (KS) Member	Development In charge
21	Women Development & Grievance Cell	Dr. Kruti Worha Ms. S. R. Sardar Member all Ladies Faculties and staff of the institute	(ASH) Coordinator (KS) Member	Development In charge
	<b>TRAINING &amp; DEVELOPMENT</b>	<b>Mr. M.R. Mahajan - Incharge</b>		<b>Principal</b>
22	Skill Development & Training Cell, Innovations and Entrepreneurship Cell Placement & Alumina Cell, Public Relations & Outreach Cell	Ms. K. D. Tayade Mr. D. U. Gajbhiye Ms. S. B. Khandare Ms. R.N. Aglawe Ms. A. U. Deshmukh Ms. B. G. Pawar	(MBA) Member (CE) Member (CSE) Member (EE) Member (ET) Member (ME) Member	Training & Development In charge
	<b>FACILITIES</b>	<b>Dr. F.R. Sheikh - Incharge</b>		<b>Principal</b>
23	Library Cell, Hostel, Canteen	Mr. S. K. Pandey Mr. P. R. Tayade Shri. V. B. Wankhede	(KS) Member (ASH) Member Librarian	Facilities In- charge
	<b>BEST PRACTICES</b>	<b>All Heads of Department</b>		<b>Principal</b>
24	Teacher Guardian Cell & Clean & Green Campus Cell	All Heads of Departments, In charges & Librarian are Members		Principal
25	Professional Societies Staff and Student Chapter	All Heads of Department for various related Professional Societies like IEI, ISTE, CSI, IEEE, IETE		Principal

Prof. I/C portfolio of previous year has to handover the charge with immediate effect to new I/C (if applicable) through Principal. All the faculty members will please extend wholehearted co-operation in conducting the activities successfully. Stakeholder's satisfaction has to be maintained in all respect without any grievances. Please maintain up to date diary of various work/event in your portfolio (Preserve the backup in Hard & Soft Copy). The News of each event/activity is to be published through Newspaper, Social Media, Newsletter etc. (Additional Committees will be formed as and when, if required).

**TEAM: TOGETHER EVERYONE ACHIEVES MORE**

"Coming together is a beginning; Keeping together is progress; Working together is success.- Henry Ford"



Pankaj Laddhad Institute of Technology  
Management Studies, Buldana  
Principal

#### Copy to:

- Hon'ble Management Representative
- Head, Mechanical Engineering Department
- Head, Civil Engineering Department
- Head, Electrical Engineering Department
- Head, Electronics & Telecommunication Engineering Department
- Head, Computer Science & Engineering Department
- IQAC, Mr. A. V. Harkut
- Head, Applied Science & Humanities, Dr. S. V. Raut
- Development In-charge, Mr. P. R. Jawale
- Training & Development In-charge Mr. M. R. Mahajan
- Facilities In-charge, Mr. S. J. Thigale
- Workshop In-charge, Dr. F. R. Sheikh
- Librarian, Shri V. B. Wankhede
- Office Shri S. S. Khadse/ Ms. P. R. Rajput
- Sports Mr. S. S. Rokade
- Academic Incharge - Dr. P. B. Shelke