Vision Buldhana Educational welfare Society's Pankaj Laddhad Institute of Technology & Management Studies, Buldhana.

Near Toll Naka, Chikhali Road, Yelgaon, Buldhana

Date: - 21/06/2025

CIRCULAR

As per the guidelines of AICTE/SGBAU, Internal Complaint Committee in the Institution has been form with the following members in order to prevention of following points.

- Creates awareness about the internal complaint committee among the Institute academic and administrative units.
- Promotes effective communication and collaboration among those responsible for complaints.
- Ensures that the complainant and witnesses are not victimized or discriminated because of their complaint.
- Encourages an open-dialogue with the complainant from the committee members.
- Monitors emerging complaint trends and circulate the information as needed. Serves
 as a resource in developing or improving complaint related processes.
- Works with the University Policy Review Committee to ensure proper reporting of the complaints and their follow-up procedures.
- Makes recommendations to senior management as to any resources or actions required for Institute compliance.

Sr. No	Name	Designation in the committee
1	Mr. Sachin M. Dandage	Chairman
2	Dr. S. V. Raut	Member
3	Dr. K.R.Wohra	Member
4	Mr.V.N.Magar	Member
5	Mr. Sudarshan Gande	Student, Member
6	Ms.Sarthika Thakare	Student, Member
7	Mr. Prabhakar M. Waghmare	NGO Member



Pankaj Laddhad Institute of Technology Management Studies, Buldana

PANKAJ LADDHAD INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES, YELGAON, BULDANA

Date: 03/01/2025

CIRCULAR

All the members of Internal Complaint Committee (ICC) are requested to attend a meeting on 6th January, 2025 at 03:00 pm in Conference room, PLITMS Yelgaon.

Copy To,

Mr. Sachin M. Dandage, Principal, PLITMS Buldana

Dr. S. V. Raut, HOD, ASH Department

Dr. K.R. Wohra, Asst. Prof. ASH Department

Mr. V.N.Magar, Lecturer, ENTC Department

Mr. Sudarshan Gande, Student, EE Department

Ms. Sarthika Thakare, Student, CSE Department

Mr. Prabhakar M. Waghmare

Pankaj Laddhad Institute of Technology Management Studies, Buldan-

Date: 06/01/2025

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 06-01-2025 at 03:00PM in Conference room, PLITMS Yelgaon.

Mr. Sachin M. Dandage, Chairman, presided over the meeting,

Agenda:

- 1. Welcome address by the Chairman.
- 2. Review on conduction of awareness programmes.
- 3. Any other points with permission of Chairman.

Minutes:

- 1. The Chairman welcomed all the members.
- 2. The coordinator informed that awareness programmes on gender equity and women empowerment are conducted.
- 3. Smooth functioning of the college with respect to safety issues of women stake holders was found satisfactory as informed from the members of the committee.
- 4. Coordinator thanked all the members of the committee for attending the meeting and requested all the members to actively participate and feel free for giving any suggestions

Pankaj Laddhad Institute of Technology Management Studies, Buldana

The following members of the committee attended the meeting.

Sr. No	Name	Designation in the committee
1	Mr. Sachin M. Dandage	Chairman
2	Dr. S. V. Raut	Member
3	Dr. K.R.Wohra	Member
4	Mr.V.N.Magar	Member
5	Mr. Sudarshan Gande	Student, Member
6	Ms. Sarthika Thakare	Student, Member
7	Mr. Prabhakar M. Waghmare	NGO Member

PANKAJ LADDHAD INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES, YELGAON, BULDANA

Date: 04/07/2025

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting scheduled on 07-07-2025 at 3:00PM in Conference room, PLITMS Yelgaon to discuss the action plan for the academic year 2025-2026. All the members are requested to attend the meeting without fail.

Copy To,

Mr. Sachin M. Dandage, Principal, PLITMS Buldana

Dr. S. V. Raut, HOD, ASH Department

Dr. K.R. Wohra, Asst. Prof. ASH Department

Mr. V.N. Magar, Lecturer, ENTC Department

Mr. Sudarshan Gande, Student, EE Department

Ms. Sarthika Thakare, Student, CSE Department-

Mr. Prabhakar M. Waghmare

Pankaj Laddhad Institute of Technology Management Studies, Buldana

Date: 07/07/2025

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 07-07-2025 at 03:00PM in Conference room, PLITMS Yelgaon.

Mr. Sachin M. Dandage, Chairman, presided over the meeting,

Agenda:

- 1. Welcome address by the Chairman
- 2. Submission of Annual report of ICC for the last academic year.
- 3. Discussion on roles and responsibilities of ICC
- 4. Discussion on awareness programmes to be organized.

Minutes:

- 1. The Chairman welcomed all the members.
- 2. The Chairman briefed on the roles and responsibilities of the Internal Complaints Committee (ICC).
- 3. Coordinator submitted a report stating various activities of ICC of the institute during the last academic year.
- 4. Members resolved to conduct awareness programmes on gender equity and women

Principal
Pankaj Laddhed Institute of Technolog
Management Studies, Buldane Tem

The following members of the committee attended the meeting.

Sr. No	Name	Designation in the committee
1	Mr. Sachin M. Dandage	Chairman
2	Dr. S. V. Raut	Member
3	Dr. K.R.Wohra	Member
4	Mr.V.N.Magar	Member
5	Mr. Sudarshan Gande	Student, Member
6	Ms.Sarthika Thakare	Student, Member
7	Mr. Prabhakar M. Waghmare	NGO Member